MINISTÈRE
DES AFFAIRES ETRANGÈRES,
DE LA COOPÉRATION RÉGIONALE
ET DES BURKINABÈ DE L'EXTÉRIEUR

SECRETARIAT GENERAL

DIRECTION GENERALE
DE LA COOPERATION BILATERALE

DIRECTION ASIE, MOYEN-ORIENT
ET PACIFIQUE

N°2025____/MAECRBE/SG/DGCB/DAMOP/SAP/sd

BURKINA FASO

La Patrie ou la Mort, nous Vaincrons

Ouagadougou, le 04 JUIN 2025

Le Secrétaire Général

A

Monsieur le Secrétaire Général
du Ministère de la Fonction
Publique, du Travail et de la
Protection Sociale

OUAGADOUGOU

-2497

TRES URGENT

Objet : Offre de bourses d'études

Je porte à votre connaissance que dans le cadre de la Coopération bilatérale entre la République de Corée et le Burkina Faso, l'Agence Coréenne de Coopération Internationale (KOICA) en République de Côte d'Ivoire, informe de l'ouverture d'un Programme de bourse intitulé : «*2025-2 KOICA Scholarship Program* », au titre de l'année 2025.

Ce programme est destiné aux fonctionnaires de l'Administration Publique désirant poursuivre des études pour des diplômes de master et de doctorat en République de Corée.

Les candidats burkinabè intéressés par ce programme de bourse sont invités à soumettre leurs dossiers de candidature à l'adresse : *koicacotedivoire.ciat@gmail.com* au plus tard le **18 juin 2025**.

Les informations complètes sur les domaines d'études et les formulaires à renseigner sont disponibles sur le site : *koica.go.kr/ciat/7815/subview.do*.

Par ailleurs, les candidats admis à la bourse d'études sont priés de me faire parvenir leurs dossiers physiques pour acheminement au bureau de KOICA en République de Côte d'Ivoire.

Afin de permettre la transmission des lettres de recommandations de la hiérarchie des éventuels candidats à bonne date à l'Agence Coréenne de Coopération Internationale (KOICA), je vous saurais gré des dispositions utiles qu'il vous plaira de faire prendre pour me les faire parvenir au plus tard le 12 juin 2025.

P.J. : 02

Hermann Yirigouin TOE
Chevalier de l'Ordre du Mérite

Le Secrétaire Général

03 BP. 7038 Ouagadougou 03 - Burkina Faso - Tél. :(226) 25 32 47 32 - 25 32 47 36 - Fax: (+226) 25 30 87 92
Site web: http://www.diplomatie.gov.bf - Coureil: mae@diplomatie.gov.bf

SECRETARIAT GENERAL

DIRECTION GENERALE
DE LA COOPERATION BILATERALE

DIRECTION ASIE, MOYEN-ORIENT
ET PACIFIQUE

N°2025____/MAECRBE/SG/DGCB/DAMOP/SAP/sd

0 4 JUIN 2025

-2497

Monsieur le Secrétaire Général du Ministère de la Fonction Publique, du Travail et de la Protection Sociale

OUAGADOUGOU

Objet : Offre de bourses d'études

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P.J. : 02

Hermann Yirigouin TOE
Chevalier de l'Ordre du Mérite

Ministère des Affaires Etrangères, de la Coopération Régionale et des Burkinabè de l'Extérieur
Le Secrétaire Général
★ BF ★

KOICA

KOREA INTERNATIONAL COOPERATION AGENCY

N/Réf.0184/KOICA/AE/12/05/2025

L'Agence Coréenne de Coopération Internationale (KOICA) en Côte d'Ivoire, présente ses compliments au Ministère des Affaires Etrangères, de la Coopération, de l'Intégration Africaine et des Burkinabè de l'Extérieur de la République du Burkina Faso, et a l'honneur de l'informer de l'ouverture du programme de bourse Coréen (2025-2 KOICA Scholarship Program) au titre de l'année 2025, à l'attention des fonctionnaires et agents de l'Etat du Burkina Faso.

L'Agence Coréenne de Coopération Internationale (KOICA) en Côte d'Ivoire, envisage offrir des bourses d'études pour des diplômes de master et de doctorat en République de Corée dans divers domaines tels que le commerce, le développement Urbain, la santé, l'éducation, l'administration publique etc. Les informations complètes sur les domaines et les formulaires à renseigner sont disponibles sur le site :koica.go.kr/ciat/7815/subview.do.

L'Agence Coréenne de Coopération Internationale (KOICA) en Côte d'Ivoire, prie le Ministère des Affaires Etrangères, de la Coopération, de l'Intégration Africaine et des Burkinabè de l'Extérieur de la République du Burkina Faso de bien vouloir communiquer cette information aux différents Ministères de la République du Burkina Faso et de lui faire parvenir les lettres de recommandation des éventuels candidats au plus tard le **18 juin 2025.** Les candidats sont invités à soumettre leurs dossiers de candidature par l'adresse mail : koicacotedivoire.ciat@gmail.com au plus tard cette même date **(18 juin 2025)**. Les candidats qui seront finalement admis à la bourse devront, à leurs frais, envoyer leurs dossiers physiques au bureau de KOICA en Côte d'Ivoire.

L'Agence Coréenne de Coopération Internationale (KOICA) en Côte d'Ivoire, prie par ailleurs le Ministère des Affaires Etrangères, de la Coopération, de l'Intégration africaine et des Burkinabè de l'Extérieur de la République du Burkina Faso et les potentiels candidats de bien vouloir contacter la KOICA, pour toute autre information complémentaire aux numéros suivants : **00 225 27 22 47 49 33 / 05 45 55 67 02.**

KOREA INTERNATIONAL COOPERATION AGENCY
KOICA
COTE D'IVOIRE
한국국제협력단

KOICA

KOREA INTERNATIONAL COOPERATION AGENCY

Cocody Riviera Golf IV Immeuble Brandon & McCain 08 BP 3915 Abidjan 08 Tel : (225) 27 22 47 53 33

L'Agence Coréenne de Coopération Internationale (KOICA) en Côte d'Ivoire, saisit cette occasion pour renouveler au Ministère des Affaires Etrangères, de la Coopération, de l'Intégration africaine et des Burkinabè de l'Extérieur de la République du Burkina Faso, les assurances de sa très haute considération.

Abidjan le 12 Mai 2025

KOREA INTERNATIONAL COOPERATION AGENCY
KOICA
COTE D'IVOIRE

MINISTERE DES AFFAIRES ETRANGERES,
DE L'INTEGRATION AFRICAINE ET DES
BURKINABE DE L'EXTERIEUR DE LA REPUBLIQUE
DE BURKINA FASO
OUAGADOUGOU

Pièces Jointes : 1- Programme des bourse (application guideline)
2- Formulaire de demande KOICA

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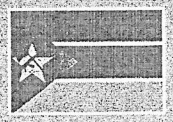
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Social Media
CIAT TV(YouTube),
Facebook

You can find more detailed information through the KOICA CIAT Social Media.

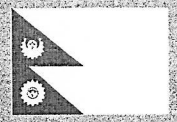
Practical Application Cases After Graduation
The KOICA Scholarship Program



Mozambique _ Mr. Aladino José Manhiça_Seoul National University

In 2021, he served as a Project Officer at the Ministry of Health. Through the "1 District; 1 Hospital Project (2021)," he successfully leveraged additional funding from domestic and international investors to establish and restore health centers nationwide. As a result, a significant number of health centers have been established and restored.

- In 2022, he was promoted to the Director of Central Planning and Cooperation at the Ministry of Health and Welfare.

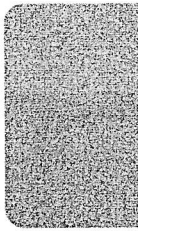


Nepal _ Mr. Durga Datta Chapagain_Yonsei University

Since 2020, a COVID-19 management program has been implemented. This initiative includes Nepal-China online and offline border meetings, development of cross-border transmission prevention protocols, and organization of dedicated to COVID-19 management committees. The program also encompasses community awareness enhancement activities, epidemiological investigations, daily situation reporting mechanisms, and educational workshops.

- In 2021, he received the Nepal Presidential Award.
- He was invited as a speaker at the Australian International Global Health Security Conference.
- In 2023, he was awarded the Young Leader Award in Public Health at Yonsei University.
- In 2024, he was promoted to Public Health Administrator at the Ministry of Health.

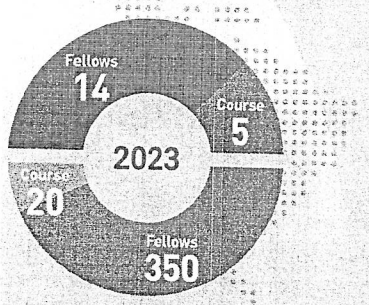
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Doctoral Degree



Master's Degree

- Master's Degree Fellows
- Master's Degree Course

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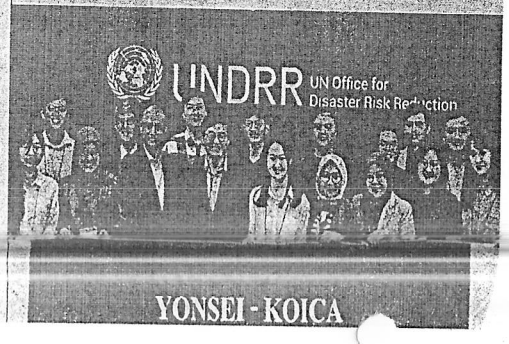
Prospective applicants must meet all of the following conditions

A) Nationality

Countries are selected by the Korean government (KOICA) from the OECD DAC List of ODA Recipients. The list of designated countries is subject to annual changes based on the policies of the Korean government (KOICA).

B) Employee Status and Government Nomination

All applicants must be government officials and receive official nomination from their respective governments for the KOICA Scholarship program.



C) Age

(Preferably) Under the age of 40

D) Health

All applicants must be in good health both mentally and physically. Applicants with disabilities, but good mental and physical health are eligible to apply.

E) English Proficiency

Proficiency in English is required to attend classes conducted entirely in English. Therefore, applicants must have a strong command of both spoken and written English.



*(Doctoral Degree) Applicants who wish to apply to the KOICA Doctoral Degree Program must be scholars who have successfully completed the KOICA Master's Degree Program. Also, participants who have no experience of receiving foreign assistance to participate in scholarship programs for

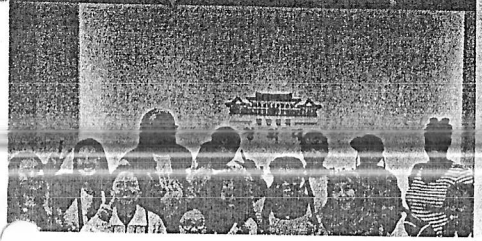
F) Restrictions

Individuals who have previously received a scholarship for master's or doctoral degree program from the Korean government are NOT eligible to apply.

However, individuals who have received a bachelor's degree scholarship from the Korean government are eligible to apply for a master's course.

Individuals who were previously KOICA scholars but had their scholarship cancelled after enrollment are NOT eligible to apply.





A master's program s
25 participants for ea
and lasts for 17 mon

This year(2025), 3
(Master's degree: 32

TITLE	
2025-1st	
Master's Program ('25.08 ~ '26.12)	KD M Ur Ka Ky KD Ma Ha Ye Se Yo Ky Ko Ed Ko Se Ew Ha
2025-2nd	
Master's Program ('26.02 ~ '27.06)	KDI Ma Har Yor Inch Sun KDI

2025-2 KOICA SCHOLARSHIP PROGRAM

The KOICA Scholarship Program(SP) is designed to train key leaders in partner countries to contribute to the socio-economic development of their home countries.
KOICA is offering 5 master's, and 3 doctorate programs in this recruitment.
re applying to the course, please refer to the below and PI(Program Information) of each University ca

Programs
KOICA Scholarship Program (Master's and Doctoral degrees)

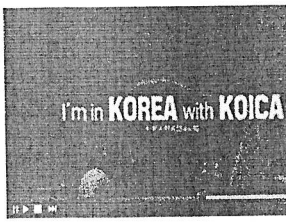
Target Countries
Countries selected by KOICA among the DAC List of ODA Recipients (93 Countries)

Benefits
Fees including tuition, monthly allowance, air fare, accommodation, settlement allowance, scholarship completion grants, insurance, and extracurricular activities

Who Can Apply
Refer to the "Application Guideline" for more information

[KOICA Master's Degrees]
- Citizen of a partner country, officially recommended by the country's government
- Holder of a Bachelor's degree from a recognized institution
- Public official or publicly-affiliated worker
- Those meeting the university's selection criteria

[KOICA Doctoral Degrees]
- Those meeting the above selection criteria for a Master's degree
- A Master's degree holder of KOICA's Scholarship Programs



<KOICA SP Introduction V

Please ensure that applicants who have passed the local interview* for the 2025-1 KOICA Scholarship Program are not eligible to apply for the 2025-2 KOICA Scholarship Program. **conducted by the KOICA Overseas Office or Korean Em*

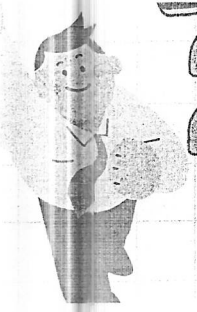
How to Apply
1) KOICA Round conducted by KOICA overseas Office (or Korean Embassy)
2) Institution(University) Round (Only for those who pass the KOICA Round)

Application Period
By July 2025
For exact deadline, please contact KOICA overseas Office(or Korean Embassy)

Available Universities and Fields of Study
For application guidelines and available course list, please refer to the Program Informa of each course that is available to access in the KOICA CIAT website

KOICA CIAT website https://www.koica.go.kr/ciat/7815/subview.do

Inquiries koica.sp@koworks.org



2025-2 KOICA SCHOLARSHIP PROGRAM



University Contacts

Field of study and Unversity Admissions - Universities

Contact

Handong Global Univ.

- (MA) e-Government and Public Management (1)
- (Ph.D) e-Government and Public Management

admission.gde@handong.edu

KDI School

- (MA) Economic Development Policy for Sustainable and Inclusive Growth
- (Ph.D) Economic Development Policy for Sustainable and Inclusive Growth

internationaladmissions2@kdis.ac.kr

Yonsei Univ.

- (MA) Health Policy and Financing Capacity Building
- (Ph.D) Health Policy and Financing Capacity Building

gsphyonsei2021@gmail.com

Incheon National Univ.

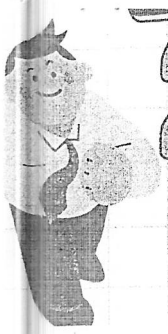
- (MA) Capacity building for manage to climate change and environment

climate@inu.ac.kr

Sungkyunkwan Univ.

- (MA) e-Government and Public Management (2)

gmpaal@skku.edu



2025-2 KOICA SCHOLARSHIP PROGRAM



Click for the university that interests you!

Handong Global University

(MA) e-Government and Public Management (1)

Handong Global University

(Ph.D) e-Government and Public Management

KDI School

(MA) Economic Development Policy for Sustainable and Inclusive Growth

KDI School

(Ph.D) Economic Development Policy for Sustainable and Inclusive Gro

Yonsei University

(MA) Health Policy and Financing Capacity Building

Yonsei University

(Ph.D) Health Policy and Financing Capacity Building

Incheon National University

(MA) Capacity building for manage to climate change and environment

Sungkyunkwan University

(MA) e-Government and Public Management (2)

※ For the Master's Degree Program in e-Government and Public Management, there are two courses availc
One course should be selected and applied for.

Growing CIAT



Inquiries koica.sp@koworks.org

KOICA CIAT website https://www.koica.go.kr/ciat/7815/subview.do

KOICA
Korea International Cooperation Agency

CIAT
KOICA Fellowship Program

2025-2 KOICA Schola rship Program Application Guidelin e

For Master's, Doctoral Degree Course

05. 2025.

CAPACITY IMPROVEMENT & ADVANCEMENT FOR TOMORROW

Table of Contents

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4. SELECTION PROCEDURE AND SCHEDULE

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7. APPLICATION PROCESS COST

8. VOLUNTARY WITHDRAWAL

9. IMPORTANT NOTICE

10. CONTACTS

1. OVERVIEW

A. About KOICA

The Korea International Cooperation Agency (KOICA), established in 1991, is a governmental agency dedicated to providing Korea's grant aid programs. KOICA aims to foster friendly, cooperative relationships, and mutual exchanges with partner countries by offering support for their socioeconomic development. KOICA is involved in a diverse range of initiatives, including the Fellowship Program, Korea Volunteer Dispatching Program, Humanitarian Assistance & Disaster Relief, Public-Private Partnership, and Bilateral and Multilateral Projects, among others.

B. KOICA Fellowship Program, CIAT

Just like its acronym that sounds like "seed" in Korean, CIAT (Capacity Improvement and Advancement for Tomorrow) aims to sow seeds of hope across KOICA's partner countries. CIAT is a cooperation program that invites policy-makers, public servants, and experts from KOICA's partner countries to Korea for technical training and knowledge sharing. It has established partnerships with numerous public organizations, research institutes, universities, and other institutions in Korea to provide high-quality training programs. In particular, CIAT Scholarship Programs offer various supports to talented government officials from partner countries who wish to study and obtain a graduate degree in Korea. These efforts have resulted in a high level of satisfaction among participants. Upon returning to their home countries, CIAT participants contribute not only to their own societies but also strengthen the bilateral partnership between Korea and their respective partner countries.

C. Summary of Program Admission Procedure

Step1. Submission of Application Documents and Government Nomination
↓
Step2. KOICA Country Office (Korean Embassy) On-site Interview in your home country
↓ If pass
Step3. Document Screening by the University
↓ If pass
Step4. Local Medical Check-up and Interview (and/or Test) conducted by the University
↓ If pass
Step5. Arrival in Korea, Orientation and Medical Check-up in Korea
↓ If pass
Step6. Commencement of the Degree Program
↓
Step7. Return to the home country

2. PROGRAMS AND UNIVERSITIES

A. Duration

Program	Master's Degree Program	Doctoral Degree Program
Duration	17 months	36 months

B. List of Institutions and Fields of study

- Please refer to the CIAT website for detailed information on the institution.

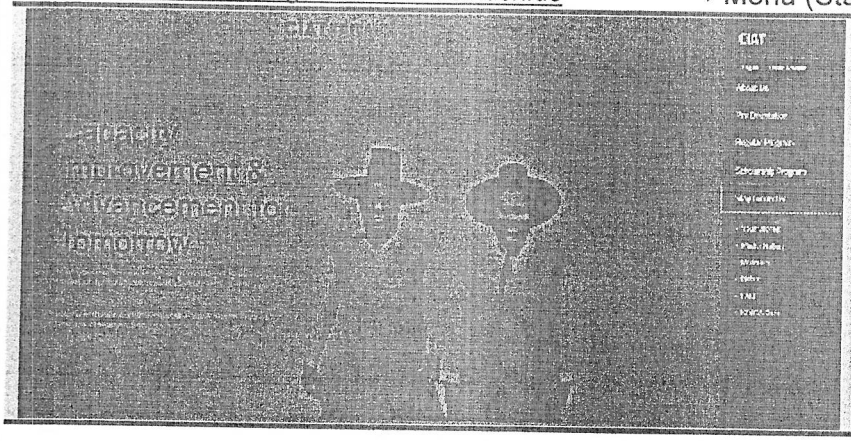
No	University(Institute)	Program	Quota
	↓ APPLY NOW ↓		
1	KDI SCHOOL OF PUBLIC POLICY AND MANAGEMENT	Master's Degree Program in Economic Development Policy for Sustainable and Inclusive Growth.	20
2	KDI SCHOOL OF PUBLIC POLICY AND MANAGEMENT	Doctoral Degree Program in Economic Development Policy for Sustainable and Inclusive Growth.	3
3	HANDONG GLOBAL UNIVERSITY	Master's Degree Program in e-Government and Public Management.	20
4	HANDONG GLOBAL UNIVERSITY	Doctoral Degree Program in e-Government and Public Management.	3
5	YONSEI UNIVERSITY	Master's Degree Program in Health Policy and Financing Capacity Building.	20
6	YONSEI UNIVERSITY	Doctoral Degree Program in Health Policy and Financing Capacity Building.	3
7	SUNGKYUNKWAN UNIVERSITY	Master's Degree Program in e-Government and Public Management (2).	20
8	INCHEON NATIONAL UNIVERSITY	Master's Degree Program in Capacity building for manage to climate change and environment.	20

※ Applicants must apply to only one program among the course above.

C. Where to find KOICA application forms and each University Program Information

Please visit KOICA's CIAT website below.

Click http://www.koica.go.kr/sites/ciat/index.do → Menu (Stay connected → Notice)



3. ELIGIBILITY

A. Nationality

- All applicants must be citizens of the designated countries listed below. These countries are selected by the Korean government (KOICA) from the OECD DAC List of ODA Recipients.

REGION(93)	List of Designated Countries (2025)
Africa(40)	**Ghana, Nigeria, Rwanda, Morocco, Mozambique, Senegal, Algeria, Egypt, Uganda, Cameroon, Republic of Cote d'Ivoire, Kenya, Tanzania, Tunisia, DR Congo**, Gabon, Gambia, Niger, Lesotho, Libya, Madagascar, Malawi, Mauritius, Burkina Faso, Benin, Burundi, Sierra Leone, Angola, Zambia, Central African Republic, Zimbabwe, Togo, South Sudan, Liberia, Mali, Mauritania, Sao Tome and Principe, Comoros, South Africa, Botswana
Central & South America(18)	**Guatemala, Dominican Republic, Bolivia, Ecuador, El Salvador, Colombia, Paraguay, Peru**, Suriname, Honduras, Jamaica, Costa Rica, Guyana, Grenada, Dominica, Belize, Saint Lucia, Saint Vincent and the Grenadines
Asia(13)	**Nepal, Timor-Leste, Lao People's Democratic Republic, Mongolia, Bangladesh, Viet Nam, Sri-Lanka, India, Indonesia, Cambodia, Pakistan, Philippines, Thailand**
Pacific(12)	**Fiji**, Nauru, Niue, Marshall Islands, Vanuatu, Samoa, Solomon Islands, Kiribati, Tonga, Tuvalu, Papua New Guinea, Palau
Middle East & CIS & Eastern Europe(10)	**Azerbaijan, Uzbekistan, Ukraine, Jordan, Iraq, Kyrgyzstan, Tajikistan**, Georgia, Kazakhstan, Turkmenistan

- The list of designated countries is subject to annual changes based on the policies of the Korean government (KOICA)

B. Employee Status and Government Nomination

- All applicants must be government officials and receive official nominations from their respective governments for the KOICA Scholarship program.

C. Age

- (Preferably) Under the age of 40

D. Health

- All applicants must be in good health, both mentally and physically, to study in Korea for the full duration of the program.
- Applicants with disabilities, but in good mental and physical health, are eligible to apply.
- Applicants with severe illness are NOT ELIGIBLE to apply.

E. Minimum Level of Education and Field experience

Program	Minimum Level of Education	Minimum experience in the field of study
Master's	Bachelor's Degree	(Preferably) 2 years
Doctoral	Master's Degree	(Preferably) 3 years after graduation from KOICA Master's degree program

- Some programs may have specific educational qualifications, which can be found in the Program Information provided by each university

F. English Proficiency

- Applicants must have a strong command of English, both in speaking and writing.
- Proficiency in English is required to attend classes conducted entirely in English and to be able to write academic reports and theses in English.

G. Restrictions

- Individuals who have previously received a scholarship for a degree program from the Korean government are NOT eligible to apply.
- Individuals who have previously enrolled in a degree program through a Korean government-sponsored scholarship program, other than the KOICA-administered scholarship program, are NOT eligible to apply for a Doctoral course.
- However, individuals who have received a bachelor's degree scholarship from the Korean government are eligible to apply for a master's course.
- Applicants who have passed the local interview* for the 2025-1 KOICA Scholarship Program are not eligible to apply for the 2025-2 KOICA Scholarship Program.
  *Conducted by the KOICA Overseas Office or Korean Embassy
- Individuals who were previously KOICA scholars and had their scholarship cancelled* after enrollment are NOT eligible to apply.
  *Cancellation of Scholarship means that a KOICA scholarship participant either withdrew from the program or had their scholarship forfeited due to cumulative warnings, etc., during their scholarship period.
- Applicants who apply to the KOICA Doctoral Degree Program must be scholars who have successfully completed the KOICA Master's Degree Program.

- An applicant who has successfully completed a Master's Degree program funded by KOICA or any other Korean government scholarship is NOT eligible to apply for the KOICA Master's Degree Program.
- An applicant who has cancelled their KOICA Master's Degree program is NOT eligible to apply for the KOICA Master's Degree Program or the Doctoral Degree program.
- An applicant who has successfully completed the KOICA Master's Degree program is eligible to apply for the KOICA Doctoral Degree program.

H. Preferable

- Employed by their government during and after the program, engaging in the specialized area of their study as an official servant of their government.

I. University Eligibility

- Applicants must meet the criteria set by the university they are applying to and must submit all the required documents as listed in the Program Information provided by the university.
- It is essential for all applicants to carefully read and understand the application guidelines and Program Information in its entirety.

4. SELECTION PROCEDURE AND SCHEDULE

	Period	Procedures	Details
KOICA Round	~Jul.	Application	**[Application package submission]** The Application deadline (to KOICA country offices or Korean Embassy): DD MM , YYYY * The Application procedures may differ for each KOICA overseas office and Korean embassy, please verify the details through the respective office Prepare all the necessary documents for your admission package and complete the 'Document Checklist.' Submit the KOICA application package to the KOICA overseas office or Korean Embassy by the specified submission date. Submit the KOICA application package via email to the relevant KOICA overseas office and the Korean Embassy. The submission email address varies for each KOICA overseas office and the Korean Embassy, so please follow the instructions provided by each office. Contact the KOICA overseas office or the Korean Embassy for more information.
		On-site Interview conducted by KOICA overseas office or Korean embassy	Applicants are required to participate in an on-site interview conducted by the KOICA country office or Korean Embassy. However, if an applicant resides in a country where the KOICA country office or Embassy is not present, or lives far from the capital city, they may arrange for a phone interview after consulting with the KOICA Country office or Embassy.
		On-site Interview result	The KOICA Country office or the Korean Embassy will send the results of the interview and related documents to KOICA HQ. *Passing the KOICA overseas office /Korea embassy interview does not guarantee final acceptance
University Round		Document Screening (University)	**[1st round: Document Screening]** Applicants who pass the interview with KOICA overseas office /Korea embassy interview will be required to submit the necessary documents for admission through the admission websites or via email of university. The University will provide individual guidance to the respective applicants. (The method for submitting documents varies by university) The university will conduct the document screening process.

(Only for those who passed the KOICA Round)	~Oct.	Document Screening Result	[Preparation for the 2nd round] The result of the 1st round selection will be announced to the applicants by the University.
		Local Medical Check up	[Medical Check-up] The applicants who passed the 1st round, must take a medical check-up. The medical examination result will be checked for reference. Some universities may require extra examination. The medical check-up costs are the responsibility of the applicants. The University will provide individual guidance to the respective applicants.
		Interview conducted by the University	[2nd round: Interview] The university will provide the applicant with details of the interview, including the interview method and the schedule and make the necessary arrangements for the interview. Applicants must follow the instructions from the university. If an individual fails to follow the instructions, it may result in withdrawal from the process. The University will provide individual guidance to the respective applicants. * Essay tests are mandatory for some universities.
		Interview Result	KOICA HQ will collect the result from each university and finalize the successful applicants.
Final Acceptance round	~Nov.	Submission of Original Documents	[Final round] The original documents required for admission to the university must be sent to the KOICA overseas office/Korean Embassy.
		Admission Notification	KOICA office or Korean Embassy will announce the result of the interview. (It will also be officially reported to the partner country's government) KOICA office or Korean embassy will inform the visa* procedure and required documents. * The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2]).
		Prepare Visas and Vaccination	Successful applicants are required to prepare their visas, and must receive additional vaccinations as directed by the university. Some universities may require extra vaccinations.
	2026. Jan.~Feb.	Arrival to Korea, Medical check-up in Korea.	
		***Applicants who pass the Medical check-up in Korea can start the degree course.**	

*The written schedule is subject to change based on circumstances etc.

5. DOCUMENTS TO SUBMIT

A. List of KOICA Application Documents

[Applicant of KOICA/Korean Embassy Round]

1) KOICA Application Forms (Part1~Part4)

※ Applicant's English name MUST match the name on their passport.

※ Any discrepancy in the applicant's name (family, given, middle name) will cause a delay in visa processing.

※ All documents required for KOICA round should be submitted via email at KOICA overseas office and Korean embassy. As the procedures may differ for each KOICA overseas office and Korean embassy, please verify the details through the respective office.

2) The letter of Recommendation from the applicant's government. (in charge of ODA or Abroad scholarship program)
3) A scanned copy of an applicant's valid passport.

※ Please DO NOT send an original passport.

- The passport should be valid until at least 6 months after the expected date of return.
- Applicants with a passport that will not be valid until the end of the Program are recommended to renew it before departing their home country.
- Indonesian applicants who are finally nominated as scholarship program participants need to obtain an official passport following the guidelines of the Indonesian government. Indonesian applicants are kindly advised to resubmit a copy of the newly issued passport to the KOICA office and the University once it is issued.

B. Online System or Email Submission of UNIVERSITY Application Documents

[Applicant of University Round those who passed the KOICA Round]

※ University Application document submission is required only for those who have been selected as successful applicants for KOICA overseas office and Korean Embassy.

※ Detailed information will be provided to each individual by the university, so please refer to the university's guidance for specific details. The Application procedures (Online System or Email) vary by each university, so please refer to the CIAT website and Email of University for details.

1) University Application form
2) Others * Please Refer to Program Information on KOICA CIAT Website.

C. Submission of University Application & Documents Original Copy

[Applicant of University Round those who passed the University Round]

- Applicants will receive detailed information regarding the submission via email from the university.
- Original Copy of University Application & Documents must be submitted to the KOICA overseas office and Korean Embassy in November.
- The domestic shipping costs for sending the original copy of University Application & Documents to the KOICA overseas office and the Korean Embassy are not supported.
- KOICA overseas office and the Korean Embassy will send the original copy of your University Application & Documents to the university in Korea. (If the Applicant fails to submit documents, they must send them to the University at their Own expense)
- Application documents must be submitted in the order of the "Application Checklist provided by the university" which itself should be the front cover of a set of application documents. Please number and label each document in the top right corner.

<IMPORTANT NOTE OF ORIGINAL COPY>

◆ Required certificates such as degree certificates or diploma.

- Documents written in English : must be apostilled or consular confirmed.
- Documents written in other languages: ①documents written in a language other than English or Korean must be submitted together with a certified translation. ②obtain an apostille or consular confirmation on the original document and certified translation.
- If your document is unable to be re-issued, please keep the original and obtain an apostille (or consular confirmation) on a notarized copy.
- Please note that applicants who successfully pass the admission process will need to submit an apostilled or consular confirmed diploma and academic transcript in order to obtain a visa and alien registration card. Therefore, applicants are advised to prepare additional documents for the subsequent procedures.

◆ Documents to complete such as the Application form

- All forms must be typed in English with the applicant's original handwritten signature.

※ DO NOT WRITE IN CURSIVE.

※ No need to be apostilled or consular confirmed.

◆ Applicants must check the completeness and authenticity of all application documents.

※ If your country belongs to one of the member countries for the apostille Convention, submit your required certificates with apostille.

◆ For applicants who submit false documents, the Institution where the applicant belongs will be restricted from recommending new applicants for three years as penalties.

◆ Detailed information will be provided to each individual by the university, so please refer to the university's guidance for specific details.

6. SCHOLARSHIP BENEFITS

Categories	Benefits	Note
Air Fare	Economy class flight ticket (Based on actual expense) *At the time of initial entry/final departure	During the program, expenses caused by the participant's fault will not be covered. If a participant wants to change the flight itinerary, they should pay the additional airfare.
Settlement Allowance	(Master) KRW 600,000 (Doctoral) KRW 1,200,000 /ONCE	KOICA→University→Participant
Monthly Allowance	KRW 1,200,000 Per month	KOICA→University→Participant
Tuition Fee	Full amount	KOICA→University
Extracurricular Activities*	*Part of the expenses needed for study visits, workshops, Korean language classes and others, except for regular classes	KOICA→University
Accommodation	Universities Dormitory	KOICA→University Condition varies depending on Universities
Scholarship Completion Grants	(Master) KRW 300,000 (Doctoral) KRW 600,000 /ONCE	KOICA→University→Participant Before Departure
National Health Insurance	Approx. KRW 81,000 Per month	KOICA→University→Participant
Private Medical Insurance	Unexpected accidents or illnesses (benefit may differ to each case)	KOICA→Insurance company (Claim paid) Insurance company→Participant

- KOICA only provides the expenses above. Visa expenses, stopover expenses, local transportation and other miscellaneous expenses will not be covered.
- Scholarship benefits may change under KOICA Scholarship rules and regulations without notice.
- For more Information, please refer to the fellows' guidebook on the CIAT Website.

7. APPLICATION PROCESS COST

KOICA does not provide compensation for all the costs incurred by theselection process (such as document authentication, local medical check-up, express mail service, university application fee and visa fee, etc.) regardless of the outcome. (Pass or fail)

8. VOLUNTARY WITHDRAWAL

Applicants who wish to voluntarily withdraw during or after the admission process are kindly requested to inform the KOICA office or the Korean Embassy in their respective countries. Please note that the decision is irreversible.

9. IMPORTANT NOTICE

Due to the nature of the admission process, adjustments related to personal circumstances, such as changes in the examination schedule, deferral of entry, or taking a leave of absence, are not permitted. Therefore, we kindly request that you carefully consider your personal schedule and circumstances before submitting your application.

10. CONTACTS

General inquiries : koica.sp@koworks.org

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